
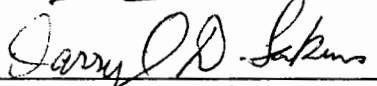
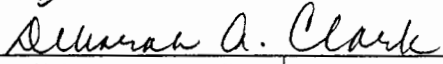
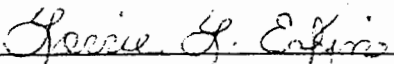


TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR		CONTRACT NO./TASK NO.		JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.		NAS5- 99124	TASK NO. 205	AMENDMENT	562-227-62-37-89 00
TASK TITLE: (NTE 80 characters; include Project name) Geoscience Laser Altimeter System (GLAS) Instrument Parts Support Services					
APPROVALS: (Type or print name and sign)					
ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)			DATE	ORG CODE	MAIL CODE PHONE
Scott Hull 			1/28/00	562	562 301-286-4157
BRANCH HEAD			DATE	CODE	PHONE
Darryl Lakins 			1/28/00	562	301-286-6382
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)			DATE	CODE	PHONE
for Robert Lebair 			1/31/00	568	301-286-6588
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE? <small>(If YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)</small>		CONTRACTING OFFICER'S QUALITY REP.		DESIGNATED FAM:	
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		Larry Moore			
The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.				(To be completed by Contracting Officer) C.O. Requested Quote on: Date: JAN 31 2000	
Contractor will develop specification or statement of work under this task for a future procurement. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES					
Flight hardware will be shipped to GSFC for testing prior to final delivery. <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A					
Government Furnished Property/Facilities: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)					
Onsite Performance: <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES If yes: <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL If partial, indicate onsite work in SOW by asterisk (*)					
Surveillance Plan Attached: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES					
Highlighted Contract Clauses: (to be completed by Contracting Officer) The effective date of this task order is February 23, 2000.					
INCENTIVE FEE STRUCTURE (check one) (See Contract NAS5-99124, Attachment K, Incentive Fee Plan)					
	<u> </u> No. 1	<u> </u> No. 2	<u> X </u> No. 3	<u> </u> No. 4	<u> </u> No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%
(To be completed by Contracting Officer)					
The target cost of this task order is \$ 99,474					
The target fee of this task order is \$ 6,376					
The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 105,850					
The maximum fee is \$ 9,319					
The minimum fee is \$0.					
AUTHORIZED SIGNATURE:					
<small>THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"</small>					
			2/23/00	Lorrie L. Eakin Contracting Officer	
SIGNATURE OF CONTRACTING OFFICER			DATE	TYPED NAME OF CONTRACTING OFFICER	
CONTRACTOR'S ACCEPTANCE:					
_____ AUTHORIZED SIGNATURE			_____ DATE		

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	TASK NO.	AMENDMENT
QSS Group, Inc.	NASS- 99124	205	

Applicable paragraphs from contract Statement of Work:

STATEMENT OF WORK: (Continue on blank paper if additional space is required)*(This is a follow-on to Task 64 under this contract. Anticipated start date is February 1, 2000.)*

Provide parts engineering services for the GLAS program including:

- review and provide inputs to program documents which speak to EEE and photonic parts and packaging hardware quality and reliability requirements.
- work with design engineers and scientists regarding planned parts usage and identify parts lists
- attend subsystem and related meetings to provide input regarding design, schedule or cost impacts on the parts program
- provide parts list reviews in accordance with Code 562 guidelines as parts lists become available (this to include GIDEP alert search).
- provide technical support for procurement documentation for EEE and photonic parts where applicable
- attend parts branch meetings to status and share information on the project parts program
- maintain controlled parts list electronically

PERFORMANCE SPECIFICATIONS:

- Parts Control Board convened as applicable.
- Controlled parts lists maintained electronically using Microsoft Access.
- Upload of controlled parts lists to GSFC EPIMS system for automated GIDEP reporting, as required by new submissions or significant changes.
- Weekly status reports delivered to Code 300 SAM, as necessary to highlight major parts issues.
- Visits to the project office area to speak with designers and/or managers about parts issues a minimum of twice per week.

APPLICABLE DOCUMENTS:

GPG 8700.1, Design Planning and Interface Management
GPG 8700.2, Design Development
500-PG-8700.2.2, Electronics Design and Development Guidelines

TASK END DATE: 9/30/00**MILESTONES/DELIVERABLES AND DATES:**

Technical Progress Report, Monthly, 15th day of the month.
Initial parts lists submitted for entry into EPIMS within 60 days after controlled lists received and approved.
Weekly status reports to Code 300 SAM and Code 562 Branch Head, as required.

PERFORMANCE STANDARDS:

Schedule: On-time delivery/completion of the above
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Scott Hull, building 6, room S14